



**Missouri Community Service Commission
Annual Celebration of Volunteerism and Service**

The Missouri Community Service Commission (MCSC) is seeking nominations for the 2011 Annual Celebration of Volunteerism and Service. Awards are presented annually to individuals and groups to acknowledge their commitment to serving their communities. The celebration will (tentatively) take place on April 19th in Columbia, MO. The location and time will be announced at a later date. Please review the information that follows for a complete description of each of the awards. *Nominations are due no later than **February 10, 2012 at 3:00 p.m.** to the Missouri Community Service Commission. Any nomination received after the 3:00 p.m. deadline will be disqualified and will not be considered for the award.*

Nominee Information **If nominee is a minor, contact information is optional**

Full Name _____

Address _____

City _____ State _____ Zip Code _____

E-mail Address _____

Phone _____

Best way to Contact Nominee: Phone ____ Email ____ Other _____

Nominator Information

Full Name _____

Address _____

City _____ State _____ Zip Code _____

E-mail Address _____

Phone _____

Best way to Contact Nominator: Phone ____ Email ____ Other _____

Award Category (Please indicate which award this nomination is regarding)

- ___ Show- Me Volunteerism Award
- ___ AmeriCorps*State Service Award
- ___ SeniorCorps Service Award
- ___ AmeriCorps*VISTA Service Award
- ___ National Direct Service Award
- ___ Martin Luther King Jr. Day of Service Award
- ___ High School Student-Volunteer Community Service Award
- ___ Partners in Service Award
- ___ President’s Volunteer Service Award (PVSA)

Award Nomination Instructions

Please note that if all requirements are not followed, the nomination will not be considered

- 12-point font and one inch margins
- One sided print
- Double-spaced typing
- Responses must be no longer than two 8.5” x 11” sheets of paper
- All required questions **MUST** be answered (please see following award descriptions)
- Spelling, grammar and clarity of writing are important
- Nominations must be submitted by the deadline to be considered

Submission Deadline

All Nominations MUST be received by Friday, February 10th 2012, 3:00 p.m. to be considered

Please e-mail, fax or mail nominations to:

Missouri Community Service Commission
Attention: Awards Ceremony
301 West High Street, HST 770
Jefferson City, MO 65102
katie.bellers@ded.mo.gov, (Fax) 573.526.0463

Legislator Information

If you would like a specific Missouri State Legislator informed about your nomination, please include his/her information below.

State Senator Name _____ Co/District _____

State Representative Name _____ Co/District _____

Award Descriptions

Please answer EACH question for the award that is specific to this nomination. **If all questions are not answered the nomination will not be considered**

Show-Me Volunteerism Award

The Show-Me Volunteerism Award was established to honor individuals demonstrating dedication, outstanding service and volunteerism in the pursuit of improving communities and changing lives. The Show-Me Volunteerism Award was created by the Missouri Community Service Commission to recognize the late Governor Carnahan's commitment to service and to the citizens of the state of Missouri. This award will recognize one outstanding volunteer from Missouri who has exhibited a long-term commitment to volunteerism. This volunteer's impact should be broad-based and comprehensive including both hands-on experiences and leadership roles. ***The Nominee cannot be in a paid position for the volunteer and leadership services provided.***

- How is the nominee a role model in service and volunteerism?
- Give examples of the nominee's ability to direct and educate others while promoting service and volunteerism.
- How has the nominee made an impact on the community and/ or State of Missouri?

Service Awards (AmeriCorps*State, SeniorCorps, AmeriCorps*VISTA, National Direct)

To qualify for this nomination, nominee must have served in either AmeriCorps* State, AmeriCorps *VISTA, Learn & Serve or Senior Corps. The MCSC Service Awards recognizes individuals who have demonstrated outstanding volunteer service over and beyond the requirements of their designated program.

- What qualities (personal strengths, knowledge, and abilities) does the nominee possess which make him or her a service leader in the community?
- Describe the nominee's participation in national service projects and the overall national service program. In addition to service performed, what leadership or organizational roles has he or she assumed with national service?
- What impact has the nominee's participation in national service made on the community? Give quantitative data such as a number of people served and value of service in addition to "success stories".

Martin Luther King Jr. Day of Service Award

The Missouri Community Service Commission encourages colleges, universities, schools, not-for-profits, faith-based organizations, and basically everyone across our great state to get involved on Martin Luther King, Jr. Day. For more information about the Martin Luther King, Jr. Day of Service and to register your project or for helpful tips on developing a service project, visit www.mlkday.org.

- Project must address a social problem
- Project Title
- Why was this project chosen?
- What was accomplished by this project?
- What lasting impacts, if any, did this project have on the community?
- Project Description
- Estimated cost of project
- Estimated number of beneficiaries of this project
- Estimated number of participants
- Is this project ongoing?

Partners in Service Award

The Partners in Service award is to provide recognition from the state of Missouri to organizations – both for-profit and non-profit – which make Missouri a great place to live through their dedication to community volunteerism.

Recognized organizations are those which have a process in place to encourage and promote volunteerism by their employees, members or constituents; for example: corporations which provide employee incentives for volunteer service, or faith-based institutions which creatively involve their members in community betterment.

- For-profit or non-profit?
- If for-profit, % of employees which participate in community service
- Total # of employee/member/constituent hours volunteered per year.
- Describe the methods to promote service within your organization (200 word max)
- Describe the types of service performed
- Provide one example of a project performed by your employees/members/volunteers and its impact on your community (300 word max). More weight will be given to projects with a *measurable* and reported positive impact; include metrics where possible.
- Encourage Service: The organization has a defined process to encourage and promote service among its employees/members/constituents.
- Ongoing: The efforts to encourage service must be continual.
- Community Need: The service performed meets a real community need.
- Impact: The service performed has a demonstrated impact.

High School Student-Volunteer Community Service Award

The Missouri Community Service Commission (MCSC) and the East Missouri and West Missouri Districts of Optimist International have established a state-wide high school outstanding student-volunteer community service recognition awards program. Freshmen, sophomores, juniors, and seniors of every high school in Missouri are eligible to be nominated if they meet or exceed the nomination criteria. High schools will be grouped into 20 Areas. Four outstanding recipients will be selected from the nominations received from the high schools in each Area. From those recognized at the Area level, eight outstanding student-volunteers will be selected to receive an award. For this 2011-2012 award period, the MCSC is most grateful that the Monsanto Company has generously provided funding for the eight \$1,000 scholarships. Please see "Community Service Defined: Expected Questions" on the MCSC web site www.movolunteers.org for questions about qualifying community service. Community service completed both within and outside the school year is acceptable. Hours may be served at community organizations approved by the student-volunteer's place of education. Immediate family members of current MCSC Commissioners are not eligible for these awards.

Interested student-volunteers must (1) have one approved organization in which they have served during this 2011-2012 program period of June '11 – February '12 complete the community service evaluation section of this nomination package; (2) complete a student-volunteer log of activities (use an existing form or the sample provided in this nomination package); and (3) have their high school counselor or scholarship coordinator verify their eligibility and certify their volunteer service by February 3, 2012. The high school will then select one student-volunteer from each grade from the pool of applicants to be considered for the Area Award and forward these four nominations to the local Optimist Club High School Coordinator by February 10, 2012. A list of Optimist Area Coordinators is available on www.movolunteers.org.

2011-2012 Nomination Criteria

1. Be a positive school citizen.
 - a. Demonstrated caring and considerate attitude toward other students and faculty
 - b. No office discipline referrals
2. For community service to be considered for this award, it must be completed by February 3, 2012. To qualify for nomination, student-volunteers must meet or exceed 50 to 200 community service hours based upon their high school grade level. Community service hours accumulate each year. Hours completed in one year will be counted toward the qualification level of the next year.
 - Freshman 50 volunteer hours to qualify
 - Sophomore 100 cumulative volunteer hours to qualify
 - Junior 150 cumulative volunteer hours to qualify
 - Senior 200 cumulative volunteer hours to qualify
3. Obtain an evaluation from a director or supervisor, civic leader, pastor, or other individual of an approved organization in which the student-volunteer has served. The duties performed in service of the community during the 2010-2011 award period will be reviewed through the utilization of the "High School Student-Volunteer Community Service Evaluation" provided in Section 2 of this nomination package.
4. The student-volunteer may not receive any payment for community service hours.
5. Student-volunteers seeking nomination for this community service award will submit a written 250 word summary or essay regarding the educational value and/or the impactful insights that they have realized through their volunteer experience. Student-volunteers are encouraged to write this summary or essay themselves; however, they may use an advocate to help them prepare it.

****The full nomination form can be found at www.movolunteers.org****

President's Volunteer Service Award

Nomination Form

Only one nomination per organization is permitted. In order for the nomination to be considered, you **must** attach documentation that verifies the number of hours the volunteer has served in either a 12-month period, or over a lifetime.

Nomination Guidelines: Only U.S. citizens qualify for the award. Activities should be unpaid and may not include court-ordered community service. National service participants (i.e. AmeriCorps Members) who receive a stipend are not eligible for the PVSA. However, Members who do not receive a stipend, such as AmeriCorps*VISTA or NCCC Members, may be eligible.

*Please complete either section I or II, **and** sections III and IV*

Section I. Individuals

Name of Volunteer: _____

Address: _____

Phone: _____ Email: _____

National Service Program Affiliation *(if applicable)*: ___AmeriCorps ___Senior Corps ___VISTA

Section II. Family & Groups

Group Name: _____

(Attach a list of individuals within the group)

Contact Person for Group: _____

Address: _____

Phone: _____ Email: _____

National Service Program Affiliation *(if applicable)*: ___AmeriCorps ___Senior Corps ___VISTA

Section III. Nominator Information

Name of Nominator: _____

Nominator's Organization: _____

Nominator's Phone Number: _____ Email Address: _____

Section IV. Award Criteria (select one): *(hours must be served in a 12-month period)*

Bronze: __Kids(50-74 hrs) __Young Adults (100-174 hrs) __Adults (100-249 hrs) __Family/Group (200-499 hrs)

Silver: __Kids (75-99 hrs) __Young Adults (175-249 hrs) __Adults (250 – 499 hrs) __Family/Group (500-999 hrs)

Gold: __Kids (100+ hrs) __young Adults (250 + hrs) __Adults (500+ hrs) __Family/Group (1,000+ hrs)